



STATE OF MICHIGAN
DEPARTMENT OF EDUCATION
LANSING

RICK SNYDER
GOVERNOR

MICHAEL P. FLANAGAN
SUPERINTENDENT OF
PUBLIC INSTRUCTION

October 20, 2011

MEMORANDUM

TO: Local and Intermediate School District Superintendents
Public School Academy Directors
Non-Public School Administrators

FROM: Carol L. Wolenberg, Deputy Superintendent *Carol*

SUBJECT: Michigan College Access Portal Online Training

The Michigan Department of Education's (MDE) College Access and Outreach Unit is offering online training in the use of the Michigan College Access Portal (MichiganCAP). MichiganCAP is a statewide initiative which provides free support for all users in Michigan to simplify the process of transitioning from high school to college and career. View the MichiganCAP at www.michigancap.org.

Please provide this training information to your middle and high school counselors. Dates, times, and the corresponding links to register for training sessions are provided below. In addition, individuals can also access the registration links by visiting the MDE web site at www.michigan.gov/mde and clicking on Michigan College Access Portal (MichiganCAP) Online Training under "Current Topics."

- Tuesday, November 8, 1:00 – 3:00 p.m.
<https://connectedu.webex.com/connectedu/onstage/g.php?t=a&d=922313648>
- Wednesday, November 9, 9:00 – 11:00 a.m. – For Middle School Counselors
<https://connectedu.webex.com/connectedu/onstage/g.php?t=a&d=923693734>
- Thursday, November 10, 1:00 – 3:00 p.m.
<https://connectedu.webex.com/connectedu/onstage/g.php?t=a&d=924242885>
- Tuesday, November 15, 10:00 a.m. – 12:00 noon
<https://connectedu.webex.com/connectedu/onstage/g.php?t=a&d=922299443>
- Thursday, November 17, 3:00 – 5:00 p.m.
<https://connectedu.webex.com/connectedu/onstage/g.php?t=a&d=921446734>

For questions, please email michigancap@michigan.gov or call 517-373-6051.

cc: Michigan Education Alliance

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